

Commercial Laundry Systems

3236 Irving Blvd.  
Dallas TX 75247

**Bill To**  
Navarro County Jail  
312 W 2nds Avenue  
Corsicana TX 75110-4672  
United States

**Ship To**  
Navarro County Jail  
300 West 2nd  
CORSIANA TX 75110-4672  
United States

# Invoice

#INV85130

Date: 5/6/2021

RECEIVED

JUN 08 2021

RECEIVED

JUN 09 2021

NAVARRO COUNTY  
AUDITOR'S OFFICE

NAVARRO COUNTY  
AUDITOR'S OFFICE

**TOTAL**

**\$330.00**

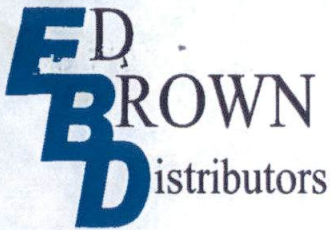
Due Date: 6/5/2021

Terms	PO # & Memo	Sales Rep	Shipping Method
Net 30	Work order 33550	Keith Pegues	

Qty	Item	Serial #	Rate	Amount
1	<b>Service Call</b> Service on chemical pump.		\$90.00	\$180.00
1	<b>Labor</b>		\$96.00	\$96.00
5	<b>SEKO-9900090234</b> Squeeze Tube w/ ends, LV Pump		\$10.20	\$51.00
3	<b>Miscellaneous</b> Zip ties	<i>Morris Steward 6/07/2021</i>	\$1.00	\$3.00

<b>Subtotal</b>	\$330.00
<b>Shipping</b>	\$0.00
<b>Tax Total</b>	\$0.00
<b>Total</b>	\$330.00

Debit: 101-512-445  
 Desc: Washer - replaced Squeeze tube \$ 54.00  
 PO#: NA Washer - Labor \$ 276.00  
 Invoice#: INV 85130  
 Vendor#: 2738



Commercial Laundry Systems

214.352.9494 or 800.929.5520  
Fax 214.358.5873

3236 Irving Blvd.  
Dallas, TX 75247

www.edbrown.com

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JUN 08 2021

NAVARRO COUNTY  
AUDITOR'S OFFICE

WORK ORDER NO **33550**

TECHNICIAN K.P.

CUSTOMER PO \_\_\_\_\_

Date: 5-6-21

Stop Time: 10:30

Start Time: 9:30

CUSTOMER NAME: Navarro County Jail CUSTOMER #: 957

ADDRESS: 312 W. Secords Ave CITY, STATE, ZIP: Cockeville, TX

MACHINE MODEL # Servo-pump

MACHINE SERIAL # 38 A32941A

PROBLEM REPORTED: chemical pump not working

WORK PERFORMED: came in and met with guards about pump performance and changing Squeeze tubes - then changed and lubed Squeeze tube added Zip ties to nylon line and hose back changed out chemical bucket and can washer to see pump receive signal and operate also left 5 more Squeeze tubes so maintenance can change as needed washer & pump machine fine met with guard about purchasing chemicals from ED Brown in the future

STATUS:  complete  parts ordered (by: )  repair estimate needed  additional research/information needed

LOC.	QTY	PART #	DESCRIPTION	*WARRANTY*	PRICE EA.	AMOUNT
<u>77</u>	<u>1</u>	<u>SER</u>	<u>SERVICE CALL/ TRAVEL CHARGE</u>			
	<u>1</u>	<u>LB</u>	<u>TECHNICIAN LABOR</u>			
	<u>5</u>	<u>Misc XA</u>	<u>Squeeze tubes Servo #8900070234</u>		<u>10.00</u>	
	<u>3</u>	<u>Misc XA</u>	<u>Zip ties</u>		<u>1.00</u>	

Trip/Labor \$	Parts \$	SubTotal \$	Sales Tax \$	Total Due \$
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\*WARRANTY - THESE PARTS WILL BE SUBMITTED FOR PROCESSING - FINAL DECISION IS MADE BY MANUFACTURER\*

CUSTOMER SIGNATURE: [Signature]

DATE: 5-6-21

White - Original/Accounting Copy

Yellow - Inventory Control Copy

Pink - Customer Copy



RECEIVED

JUN 09 2021

NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 4  
Corsicana, Texas 75110

e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant  
Kaye Martin, Assistant  
Lisa Clay, Assistant  
Patty Wells, Assistant  
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # \_\_\_\_\_
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other \_\_\_\_\_

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: Ed Brown - Inv 85130  
Thought was covered under warranty

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Morris Steward  
Signature

06/09/2021  
Date